

ORDINANCE ON THE DOCTORAL STUDIES OF THE UNIVERSITY OF ZAGREB

Faculty of Textile Technology

Zagreb, 24 April 2017

Pursuant to Article 84 of the Statute of the Faculty of Textile Technology, University of Zagreb, and in connection to the provisions of the Ordinance on the doctoral studies of the University of Zagreb, the Council of the Faculty of Textile Technology at its 7th regular session in the academic year 2016/2017, held on 24 April 2017 passed the following

ORDINANCE ON THE DOCTORAL STUDIES OF THE UNIVERSITY OF ZAGREB

Faculty of Textile Technology

1. GENERAL PROVISIONS

Article 1

1. The Ordinance on the doctoral studies of the University of Zagreb, Faculty of Textile Technology (hereinafter: the Ordinance) governs the structure and implementation of the doctoral studies at the Faculty of Textile Technology of the University of Zagreb (hereinafter: the Faculty), holder of the study, forms and duration of the study, enrollment conditions, form of implementation of the study, teaching and research, procedure of registration, assessment and presentation of the doctoral thesis, rights and obligations of the doctoral student, rights and obligations of the mentor, methods of quality assessment, other issues connected to the structure and implementation of the doctoral studies.

2. This Ordinance prescribes the requirements for the activities listed in paragraph 1 of this Article.

Article 2

Meaning of certain expressions within the meaning of this Ordinance:

(1) The doctoral study of Textile Science and Technology is a postgraduate university research study.

(2) The doctoral study council is the body implementing the doctoral study on the level of the Faculty. The composition of the doctoral study council is established by the decision of the council of the Faculty, at the proposal of the Dean.

(3) The competent body is the council of the Faculty, which appoints the commission for the assessment of the draft of the doctoral thesis (synopsis, subject; hereinafter: the draft of the doctoral thesis) and proposal of the mentor and the commission for assessment of the doctoral thesis, as well as the commission for presentation of the doctoral thesis.

(4) The holder of the study is the Faculty of Textile Technology of the University of Zagreb. The Faculty is responsible for the structure of the doctoral study.

(5) The study counselor is the employee of the Faculty in a teaching, research or artistic position. When enrolling to the doctoral study, the doctoral study council may appoint a study counselor to the doctoral student, who will track his work and progress during the entire study or until the appointment of the mentor.

(6) The mentor is a person serving in a teaching, artistic or research position, appointed to guide the doctoral student during the drafting of the doctoral thesis (provisions on mentorship also apply in case of double mentorship, cf. Article 9, paragraph 9).

(7) The Faculty is responsible for collecting and storing the information on the student (for example to a portfolio or map containing all relevant data on the doctoral student from the admission until the doctoral promotion).

(8) In calculating the deadlines in this Ordinance, the non-working days according to the academic calendar are not disregarded.

Article 3

(1) The Faculty may establish and conduct university doctoral studies only in the areas and fields in which it has international recognition in scientific research or creativity. Considering that part of the permanent staff of the Faculty was appointed to the artistic teaching profession of docent or higher artistic teaching position, the Faculty, in cooperation with other members of the University, i.e. the artistic teaching components of the University, may establish and conduct university doctoral studies in areas and fields in which it has international recognition in artistic research or artistic creation.

(2) The Faculty establishes and conducts a university postgraduate doctoral study Textile Science and Technology in the scientific area of technical sciences; scientific field of textile technology, and in cooperation with other members of the University in an interdisciplinary scientific area and field.

(3) The doctoral study is administered by the doctoral study council.

(4) The main features of doctoral studies are research and learning through research, internationalization, transparency, international quantitative benchmarks and international competitiveness.

(5) To ensure the quality and promotion of the mobility of doctoral students and teachers, the doctoral study and doctoral schools are open to all forms of cooperation with related institutions in the country and abroad.

2. MISSIONS OF THE UNIVERSITY DOCTORAL STUDY

Article 4

(1) The missions of the university doctoral study are:

1. Creating new and relevant knowledge, cognizance and artistic practices and their application;
2. Education of researchers and excellence in a selected scientific area, or in cooperation with other members of the University or artistic components in the artistic area;
3. Training doctoral students in independent researching and interdisciplinary approach to problems, in independent researching and critical evaluation of the work of others;
4. Acquiring knowledge, experience and skills that must provide the doctoral students with a creative and research-based approach to solving complex social and economic problems;
5. Internationalization of research at the Faculty and University.

3. COMPONENTS OF THE DOCTORAL STUDY

Article 5

- 1) The central component of the university doctoral study is scientific or artistic research and creation.
- 2) Obligatory forms of work within the PhD program are research seminars, workshops and discussion groups for developing of research work, critical thinking, methodology and overall skills.
- 3) Lectures should not exceed 30% of the total workload envisaged by the study program (including the dissertation). The workload of the program is calculated in accordance with the European Credit Transfer System (ECTS) or is evaluated in some other way.
- (4) If it's possible and under predetermined conditions, the doctoral study lectures are open to all doctoral students of the University of Zagreb. Some parts of research and certain doctoral study lectures may also be partially opened to doctoral students from other universities, under the predetermined conditions and in accordance with signed contracts.
- (5) For the purpose of achieving interdisciplinarity, the doctoral students may, with explanation and approval of the mentor, and with consent of the doctoral study council enroll to lectures or perform parts of their research and artistic creation at the University or other institutions.
- (6) The doctoral study council may prescribe supplementary courses to the doctoral students for acquiring the basic skills that are necessary for attending and completing the study.

4. FORMS OF THE DOCTORAL STUDY

Article 6

(1) Pursuant to the Ordinance on doctoral studies at the University of Zagreb, the doctoral studies may have the following forms:

1. A doctoral study held by the Faculty;
2. A double doctoral study, in which the doctoral student obtains two degrees, with compulsory dual mentoring, as an international and interinstitutional co-mentorship (*cotutelle de thèse*);
3. A joint study conducted by two or more universities where one university is the holder;
4. A model in which the doctoral candidate enrolls to the study at one university and obtains the degree from the holder of the study, but the research is conducted in several places and the candidate may have several mentors (the so-called sandwich model);
5. A joint study is a joint program of two or more universities, of which one is outside of the Republic of Croatia, accredited by each of the universities; each university participates in the enrollment of the doctoral student, and the doctoral student may obtain a joint degree of two or more universities or the degree of the university where he/she enrolled, which states that the study was joint.

5. ESTABLISHING OF THE DOCTORAL SCHOOLS

Article 7

(1) Several doctoral studies within one or more scientific and / or artistic fields may be incorporated into the doctoral school. Doctoral schools are set up to increase research and teaching capacities, harmonize criteria, encourage interdisciplinarity and improve economic efficiency.

(2) Doctoral schools may be established only in areas where the holder is recognized in scientific or artistic research or artistic international creation.

(3) The proposal of the establishment of cooperation at the level of the doctoral school shall be decided by the Senate of the University of Zagreb at the proposal of the Faculty.

6. CONDITIONS OF ENROLMENT AND DURATION OF THE STUDY

Article 8

(1) The terms of enrolment will be determined by the doctoral study council in accordance with the existing regulations.

(2) Public tender for the enrollment to the doctoral studies is announced at least one month before the beginning of the course, and criteria for evaluating the candidates include success in the graduate study and interest shown in scientific research. If the university doctoral study is established and performed in the art field in the manner and under the conditions set in Article 3, paragraph 1 of this Ordinance, criteria also include interest shown in artistic research, published papers, motivation letter, recommendations from professors and potential mentor and suggestion on the field of research. The conversation with the applicant is an integral part of the enrollment procedure. During the enrolment, the necessary conditions for completing the study within the prescribed time frame are clearly defined.

(3) The enrolment quotas are determined according to the availability of research, teaching and mentoring capacities.

(4) The names of the selected candidates and their qualifications are publicly published on the website of the study.

(5) The student is entitled to complete a study under the conditions under which he/she enrolled to it, within eight years. Before the expiration of the eight-year deadline, he/she may apply for a further study. The doctoral study council, based on the application submitted, determines the conditions for continuing the study. The time missed for justified reasons (time of pregnancy, maternity, parenting and adoptive leave, longer illness, other justified and justified cases) is not included in the period of eight years.

(6) In case the quality of the doctoral work evaluated through annual evaluation procedures conducted by the doctoral study council is not satisfactory, the council may decide to deny the doctoral student the right to continue the study.

(7) When enrolling to the study, the doctoral study council may assign a study counselor to the doctoral candidate, who will assist him/her during the studies, keep track of the doctoral work and achievements and, together with him/her, prepare a plan of fulfilment of the obligations (which the Faculty stores to its archives, for example, the doctoral portfolio).

7. MENTORSHIP

Article 9

(1) A person who fulfils the following conditions may be appointed as mentor:

1. selected at least to the research and teaching position or the artistic and teaching position of the docent (if the university doctoral study is established and performed in the artistic field in a manner and under the conditions prescribed by Article 3, paragraph 1 of this Ordinance) or the position of the research assistant, or the equivalent position, if the mentor acquired the academic position abroad;
2. an active scientist or artist within the field of the research of the doctoral thesis, i.e. the head or the member of the research project;
3. scientifically or artistically active person, relevant in an international scientific or artistic community, who has published scientific papers or presented works of art related to the proposed doctoral research;
4. has published scientific or artistic works in the last five years.

(2) The mentor may exceptionally be a *professor emeritus* or a regular member of the Croatian Academy of Arts and Sciences.

(3) The decision on appointing the mentor will be made by the Council of the Faculty at the proposal of the doctoral study council.

(4) The doctoral study council will decide on the number of doctoral students that the mentor may attend to simultaneously.

(5) Before taking the first mentorship, it is advisable to undertake a mentoring workshop organized by the University or recognized international schools.

(6) A mentor who is not an employee of the University or the Faculty must sign a contract on co-operation and assumption of responsibility with the head of the Faculty.

(7) A faculty member may be a mentor at another university, if he has permission of the Faculty or the University.

(8) A person appointed as a mentor prior to retirement has the right to complete the mentorship with the approval of the doctoral study council.

(9) In order to ensure the quality of the doctoral thesis, the double mentorship should be allowed if there is a need (for example, interdisciplinary research, conducting research or artistic creation in several institutions).

8. OBLIGATIONS OF THE MENTOR

Article 10

(1) The mentor is obliged to guide the doctoral student during the doctoral study, to monitor the quality of the doctoral thesis, to promote the publication of his/her works and to participate in scientific and artistic projects (if the university doctoral study is founded and performed in the artistic field in a manner and under the conditions prescribed by Article 3, paragraph 1 of this Ordinance).

(2) If there are several mentors, each of them assumes responsibility for a certain part of the research and the process of completing the doctoral thesis.

(3) A mentor or study advisor (a professor guiding the doctoral student prior to the appointment of the mentor) regularly submits a report on the doctoral thesis to the doctoral study council, on the official form of the Faculty and in accordance with the general act of the Faculty or the University.

9. RIGHTS AND OBLIGATIONS OF THE DOCTORAL STUDENT

Article 11

(1) The doctoral student is once a year obliged to submit a report on his/her work to the doctoral study council (with possible presentation of the research), on the form of the University.

(2) The doctoral student will have the right to change the mentor or the proposed doctoral research, with a written request and an approval from the previous mentor, on the form of the University. The decision is made by the Council of the Faculty, at the proposal of the doctoral study council.

(3) The doctoral candidate is obliged to publish or obtain approval for publishing of at least one paper in a renowned international or domestic scientific journal for the scientific research field of the doctoral thesis (in which he/she is the only author or one of the major authors), or to hold a public presentation of a work of art in public spaces, if the university doctoral study is established and performed in the artistic field in the manner and under the conditions prescribed by Article 3, paragraph 1 of this Ordinance. Each paper, except with an appropriate explanation (for example, equal co-operation) may qualify only one doctoral student.

10. STATUS OF THE DOCTORAL STUDENT

Article 12

(1) The doctoral student enrolled to the university doctoral study may be:

1. a person whose study expenses are covered by the state system of science and higher education;
2. a recipient of Croatian or international scholarships;
3. a recipient of scholarships awarded by Croatian or international foundations;
4. a person whose study expenses are covered by Croatian or international scientific or artistic research projects;
5. a person who costs the study is paid by the legal entity that employs him/her;
6. a person who personally bears the expenses of the study.

(2) When enrolling to the study, the doctoral student agrees to the terms of the study (conditions of research funding are determined are established during appointment of the mentor and establishing of the doctoral thesis draft (subject, synopsis)).

(3) During the course of the study, it is possible to change the sources of funding of the study.

11. DOCTORAL THESIS

Article 13

(1) The doctoral thesis is a public scientific or artistic thesis, susceptible to public scientific or artistic assessment.

(2) A restriction of the public nature of the doctoral thesis is possible only in exceptional circumstances, prescribed by Article 19 of this Ordinance.

Article 14

The forms of the doctoral thesis are:

(1) A scientific monography.

(2) A collection of published research papers accompanied by a critical summary chapter consisting of introduction, discussion, conclusion and detailed review of the literature (so-called Scandinavian model). The critical review places the doctoral thesis into the context of existing scientific knowledge.

This type of thesis is possible only within the scope of the doctoral study research work, and the research papers must be published after the enrolment to the doctoral study. The collected scientific papers proposed as a doctoral thesis must form a new, complete unit consisting of at least three papers published in journals included in the *Web of Science*, *Scopus* or ERIH databases, of which at least one paper must be published in a journal with the greater echo factor than the median echo factor of a journal in the field of doctoral research. Each paper, except with an appropriate explanation, may qualify only one doctoral student. The doctoral student must be the main author of at least two of these papers. The collected papers must provide a new scientific contribution relative to the individual papers. Such thesis, including the published papers, undergoes the identical evaluation and assessment procedure as the other forms of doctoral thesis.

(3) The doctoral thesis in the artistic field is an original and innovative artistic research in the context of modern artistic creativity, completed by the presentation of the artistic achievement and its theoretical paper or artbook.

Article 15

(1) The doctoral thesis may be written in Croatian language, or in some other language.

(2) Besides the original language, the title, summary and keywords of the doctoral thesis will also be written in both the Croatian and in English language. The findings should enable understanding of the objectives of the thesis, research methods, results and conclusions.

(3) The graphic design of the doctoral work is prescribed by the University.

12. PROCEDURE OF THE APPLICATION, ASSESSMENT AND APPROVAL OF THE DRAFT OF THE DOCTORAL RESEARCH AND PROPOSAL OF THE MENTOR

Article 16

(1) During the course of the study, at the earliest in the first, and at the latest by the end of the fifth semester, the mentor and the draft of the doctoral thesis (synopsis, subject) will be determined (these and the following provisions also apply to double mentorship).

(2) When determining the mentor and draft of the doctoral thesis (synopsis, subject), the working conditions, in particular the funding conditions of the research, will be determined.

(3) The doctoral candidate initiates the procedure for accepting the doctoral thesis by submitting the application, which contains the general information about the doctoral dissertation, the CV and the list of the papers written by the doctoral student, the title of the proposed doctoral thesis, information on the proposed mentor and his / her competences, and the expected scientific research contribution of the proposed research, assessment of the expenses of the research and statement that he/she did

not file the doctoral dissertation with the same subject at another study of the University of Zagreb, or at another university. The draft of the doctoral thesis (synopsis, subject) is submitted on the form of the University.

(4) The Council of the Faculty, at the proposal of the doctoral study council appoints the commission for the evaluation of the doctoral thesis (synopsis, subject) and the appointment of a mentor. It consists of three five members, of which at least one member is neither a teacher nor an employee of the Faculty. The proposed mentor may not be appointed as the chairman of the commission.

(5) The submitted draft of the doctoral thesis (synopsis, subject) is presented publicly, before the commission for the assessment of the draft of the doctoral thesis and proposal of the mentor.

(6) The commission for the assessment of the draft of the doctoral thesis (synopsis, subject) and proposal of the mentor assesses the opportunity for original scientific or artistic contribution and the financial and organizational feasibility of research, and the proposes the mentor. The commission will make its assessment no later than three months after the filing of the application and appointment.

(7) The Council of the Faculty must make a declaration on the proposal of the commission for the assessment of the draft of the doctoral thesis and appointment of the mentor at its next session.

(8) The council of the field proposes the draft of the doctoral thesis (synopsis, subject) and mentor to the Senate of the University for adoption. The Senate confirms the draft of the doctoral thesis and the mentor at its next session.

(9) All scientific and artistic research on humans or animals must be in accordance with the regulations, have the approval of the ethics committee of the Faculty or the University, as well as the institution on which the inquiry is being conducted, individual consent of all participants, if they are able to provide it, or their consent of their proxies or legal representatives.

13. PROCEDURE OF ASSESSMENT OF THE DOCTORAL THESIS

Article 17

(1) The doctoral student submits the doctoral thesis to the records of the Faculty or the University, together with the written consent and opinion of the mentor on the implemented research and achieved original scientific contribution. If the mentor declines to provide consent, he/she must explain the reason for this within 15 days. In both cases, the mentor's explanation, and if necessary, the DR.SC.04 and DR.SC.05 forms are submitted to the members of the commission for the assessment of the doctoral thesis, who take it into account during the assessment.

(2) Prior to sending the doctoral thesis into the assessment procedure, it must be established that the doctoral student completed all obligations required by the study program.

(3) For the assessment of the doctoral thesis, the doctoral candidate will provide the thesis in printing and in electronic form. Regarding the artistic doctoral theses, the doctoral candidate presents the theoretical part and the necessary documentation for evaluation of the work, with public presentation.

(4) The Council of the Faculty, at the proposal of the doctoral study council, appoints the commission for the evaluation of the doctoral dissertation. The commission has three or five members, of which at least one member is not a professor nor an employee of the Faculty, but preferably an employee of another Croatian or foreign university or a related institution. The mentor cannot be the chair of the commission for the assessment of the doctoral work. The Council of the Faculty at the proposal of the doctoral study council may also adopt additional rules on the participation of the mentor in the commission.

(5) The members of the commission for the assessment of the doctoral thesis must be chosen at least to the scientific teaching or artistic teaching position of the docent or to the position of the research assistant, or equivalent position in the case of a member of a commission who acquired the position abroad.

(6) Concurrently with the appointment of the commission for the assessment of the doctoral thesis, the University publishes the title and summary of the work in the Croatian and English language on the University's website.

(7) Members of the commission for the assessment of the doctoral thesis are obliged to act confidentially until the publication of the assessment regarding the information and knowledge contained in the thesis, in order to protect the scientific or artistic contribution of the doctoral thesis and intellectual property.

(8) The commission for the assessment of the doctoral thesis will provide a written report with the assessment of the doctoral thesis within three months from its establishment and the receipt of the thesis, not counting the non-working days. The president of the commission prepares the report based on the opinions of the members of the commission. The report is signed by all members of the commission. Each member of the commission has the right to submit a separate assessment.

(9) In its report, the commission for the assessment of the doctoral thesis proposes:

1. adoption of the doctoral thesis with an explicit statement on achieved original scientific or artistic contribution, or
2. additional work on the doctoral thesis and final assessment, or
3. rejection of the doctoral thesis, after which the doctoral candidate will lose the right to acquire a doctorate in science or art in that study program.

Reasoning is a necessary part of the report.

(10) At its next session, the Council of the Faculty will decide on the assessment of the thesis and appoints the commission for the presentation of the thesis.

(11) After the decision on the evaluation of the work, it is possible to supervise the doctoral work supervised by interested members of the professional public.

14. PROCEDURE OF THE PRESENTATION OF THE DOCTORAL THESIS

Article 18

- (1) The doctoral candidate may present the doctoral thesis after the Council of the Faculty accepts a positive assessment of the commission for the assessment of the doctoral thesis, within two months at the latest.
- (2) The commission for the presentation of the doctoral thesis has three or five members. The composition of the commission for the presentation of the doctoral thesis may be the same as the composition of the commission for the assessment of the doctoral thesis. The mentor may participate in the presentation of the doctoral thesis in accordance with Article 17, paragraph 4 of this Ordinance.
- (3) The presentation of the doctoral thesis is public. The invitation to the public presentation must be announced at least 8 days prior to the presentation. The presentation must be held at the premises of the Faculty, in the language in which the doctoral dissertation was written, unless the Commission agrees otherwise with the doctoral student. In the case of joint or double doctorate, the presentation may be held at another university. The procedure of the presentation is established by the protocol.
- (4) The commission for the presentation of the doctoral thesis will award the grade after the presentation. The grade at the presentation may be pass (*rite*), good (*cum laude*), very good (*magna cum laude*) and excellent (*summa cum laude*). The grade is given by the majority of the members of the committee for the presentation of the doctoral thesis.
- (5) The minutes of the presentation procedure will be composed in the Croatian language. If the thesis was written in another language, the minutes will be composed in that language as well.
- (6) The final presentation of the doctoral dissertation occurs only once.

Article 19

- (1) If the research results of the doctoral thesis include an innovation eligible for the intellectual property protection, the doctoral student and the mentor may inform the University's Office for the Transfer of Technology. In this case, the doctoral student may, in agreement with the mentor and prior to submitting the doctoral thesis for assessment, request that the thesis is treated confidentially until the moment of presentation.
- (2) The Office for the Transfer of Technology will carry out the procedure of the legal protection and commercialization of the results of the research, in accordance with the Ordinance on the Office for the Transfer of Technology. In this case, the public presentation may be postponed, with the consent of the doctoral student, up to the maximum of one year after the submitting of the thesis. The requests for the postponement of the public presentation must be accompanied by a certificate from the Office for the Transfer of Technology.
- (3) The doctoral student obtains the copyright at the moment of creation of the doctoral thesis.

15. PUBLICATION AND DEPOSITING OF THE DOCTORAL THESIS

Article 20

(1) The doctoral dissertation will be permanently published in the public online database of the doctoral theses of the National and University Library, if the author consented to this in writing. The doctoral thesis in the artistic area will be published in an appropriate manner, in accordance with the author's written approval.

(2) The doctoral work will be deposited in written form at the National and University Library and in the archives of the Faculty and the University, within one month after the presentation.

(3) The doctoral thesis in the artistic field is appropriately deposited in accordance with the nature of the thesis (in written form, in form of the photograph, video or audio recording or in other form) at the National and University Library and in the archives of the Faculty and the University, within one month after the presentation.

16. COMMENCEMENT CEREMONY

Article 21

(1) The doctoral candidate acquires the rights of a doctor of sciences or arts prescribed by the labour law on the day of successful presentation of the doctoral thesis. The full academic degree and diploma are acquired by giving an oath at the commencement ceremony and signing the registry book of the doctors of sciences or arts.

(2) The doctoral student must fill out the university form for the promotion to the title of the doctor of sciences or arts within one month from the presentation, and submit the bounded doctoral thesis to the National and University Library, as well as the electronic version for publication on the Library's website, if he/she consents to this, or the appropriate documentation on the doctoral thesis in the artistic area (written form, photograph, video or audio recording, etc).

(3) The doctoral diploma is issued by the rector at a commencement ceremony. The doctoral student may either be personally present at the commencement ceremony or send a proxy who obtained the title of the doctor of sciences or arts.

17. WAYS OF ENSURING THE QUALITY OF THE DOCTORAL STUDY

Article 22

- (1) The doctoral study council is obliged to keep detailed records of the research work and other study obligations performed by each doctoral student, including the plan of obligations (for example, the drafting of the doctoral portfolio). The doctoral study council is obliged to monitor the workload and successfulness of mentors and keep records for each mentor on the number of the enrolled doctoral students and the number of doctoral students who successfully presented the doctoral thesis.
- (2) The doctoral study council regularly publishes the self-assessment based on the reports from the mentor and the doctoral student, on which it delivers the work report on the form of the University to the Council of the Faculty and to the University.
- (3) The self-assessment reports are attached during the process of reaccreditation.
- (4) The criteria for assessment of the doctoral study includes: the scientific or artistic production of the professors and the doctoral students, relevance and quality of the doctoral theses, statistical indicators of the duration of the study, statistical indicators of the annual number of the newly-promoted doctors compared to the number of the doctoral students, achieved international cooperation and employability of the doctors of sciences.

REQUISITION OF AN ACADEMIC TITLE

Article 22a

- (1) If the academic title of the doctor of sciences was acquired contrary to the prescribed requirements, or if plagiarism or unethical research actions are established, the awarded academic title may be taken away in the procedure analogous to the procedure of awarding of the academic title.
- (2) The person who believes that the academic title of the doctor of sciences was acquired contrary to the prescribed conditions and ethical principles, or that it involves plagiarism, submits a written complaint to the commission for doctoral theses. The commission forwards the complaint to the holder of the doctoral study.
- (3) The Council of the Faculty appoints the commission at the proposal of the doctoral study council, which will file a report on the validity of the complaint. The Council of the Faculty reaches the decision on the report at the session, which both the person submitting the complaint and person against whom the complaint was filed will be able to attend.
- (4) The decision of the Council of the Faculty is sent for approval to the competent bodies of the University.

TRANSITIONAL AND FINAL PROVISIONS (Ordinance on the doctoral studies of the University of Zagreb, Faculty of Textile Technology (Class: 012-03//11-01/1; Reg. no.: 251-68-06/1-11 of 9 May 2011)

Article 23

1 This Ordinance comes into force on the eighth day from the publishing on the notice board and the website of the Faculty.

2 The forms are attached to this Ordinance and the Ordinance prescribes their use.

3 The provisions of this Ordinance are fully applied to the doctoral studies for which the procedure of initial accreditation will commence after they come into force.

4 Article 9, paragraph 3 of this Ordinance will be applied after the establishment of the mentor workshops at the University.

5 By coming into force, this Ordinance puts out of force the Ordinance on the doctoral studies of the University of Zagreb, Faculty of Textile Technology Class: 012-03//11-01/1; Reg.no.: 251-68-06/1-11 of 9 May 2011

Article 24

To all issues and situations that are not covered by this Ordinance, the provisions of the Ordinance on the doctoral studies of the University of Zagreb (consolidated text) Class: 641-01/16-02/12; Reg.no.: 380-020/173-16-7 of 7 September 2016 will be applied.

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Dean:

Professor Sandra Bischof, Ph.D. /signature illegible/

Class: 003-01/17-10/2

Reg.no.: 251-68-06/3-17-1

Zagreb, 28 April 2017

List of forms attached to this Ordinance:

Scientific fields:

1. Form dr. sc. - 01 — Registration of the subject of the doctoral thesis
2. Form dr. sc. - 02 — Assessment of the subject of the doctoral thesis
3. Form dr. sc. - 03 — Decision on the approval of the subject of the doctoral thesis
4. Form dr. sc. - 04 – Annual report of the doctoral student
5. Form dr. sc. - 05 — Annual report of the mentor
6. Form dr. sc. - 06 — Request for the change of the subject and/or mentor
7. Form dr. sc. - 07 — Request for the postponement of the public discussion
8. Form dr. sc. - 08 – Instructions on the design of the doctoral thesis
9. Form dr. sc. - 09 — Annual report on the study
10. Form dr. sc. - 10 — Report on the assessment of the doctoral study
11. Form dr. sc. - 11 – Protocol for the presentation of the doctoral study

Artistic field:

1. Form dr. art. - 01 — Registration of the subject of the doctoral thesis
2. Form dr. art. - 02 — Assessment of the subject of the doctoral thesis
3. Form dr. art. - 03 — Decision on the approval of the subject of the doctoral thesis
4. Form dr. art. - 04 — Annual report of the doctoral student
5. Form dr. art. - 05 — Annual report of the mentor
6. Form dr. art. - 06 - Request for the change of the subject and/or mentor
7. Form dr. art. - 08 — Instructions on the design of the doctoral thesis
8. Form dr. art. - 09 — Annual report on the study
9. Form dr. art. - 10 — Report on the assessment of the doctoral study
10. Form dr. art. - 11 — Protocol for the presentation of the doctoral study

Web address: <http://doktorski.unizg.hr/> and/or <http://ttf.hr/formulari>

This Ordinance was published on the notice board and the website of the Faculty on 2 May 2017 and came into force on the eighth day after the publication, 11 May 2017.

Zagreb, 24 April 2017

Head of the Central Service Department:

/signature illegible/

Sanja Miletić, LLB