



**WELCOME GUIDE
FOR INTERNATIONAL EXCHANGE STUDENTS 2024/2025**

**UNIVERSITY OF ZAGREB
CENTRAL INTERNATIONAL RELATIONS OFFICE**



WELCOME TO UNIZG

Dear student,

The Central International Relations Office (IRO) wishes you a warm welcome to the City and University of Zagreb. We hope your stay here will be interesting and enjoyable, but above all rewarding and useful for your personal growth and future professional career.

INTERNATIONAL STUDENT GUIDE

On this website, you will find a lot of important and practical information that will help you prepare your study exchange period at the University of Zagreb: <http://www.unizg.hr/homepage/international-exchange/exchange-students/>

IMPORTANT DATES / ACADEMIC CALENDAR

ACADEMIC YEAR	September 30 th to July 18 th
WINTER SEMESTER	September 30 th to January 24 th Winter examination period (no classes) January 27 th to February 14 th
SUMMER SEMESTER	February 24 th to June 6 th Summer examination period (no classes) June 9 th to July 18 th

Information on national holidays and winter break on the following [link](#).

THINGS TO DO WHEN YOU COME TO ZAGREB

- 1. STEP:** move into the student residence hall/private housing
- 2. STEP:** go to the orientation and enrolment meeting at your home faculty of the UNIZG – in the period of one week before the semester start.

CONTACT PERSON FOR EXCHANGE STUDENTS

Faculty of Textile Technology (TTF)

Prilaz baruna Filipovića 28A

<https://www.ttf.unizg.hr/>

International Relations Office - IRO TTF

<https://www.ttf.unizg.hr/en/international-relation-office-iro-ttf/238>

E-mail: ttf-iro@ttf.unizg.hr

TTF International Mobility

<https://www.ttf.unizg.hr/en/international-mobility/186>

Head of the International Relation Office

Vice-dean for Interinstitutional and International Cooperation

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CEEPUS coordinator

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ECTS coordinator

Assoc. Prof. Renata Hrženjak, Ph. D.

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Erasmus+ coordinator assistant

Assist. Prof. Iva Brlek, Ph. D.

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CEEPUS coordinator assistant

Petra Krpan, Ph. D.

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Student Administration Office

Ms Sandra Jakobašić, MA

E-mail: sandra.jakobasic@ttf.unizg.hr

Phone: ++385 1 3712 506

Office hours for students: 10:00-12:00 am

DOCUMENTS NEEDED for the enrolment

1. 1 photo (approx. passport size)
 2. fill in the enrolment forms, take the student card, etc.
 3. fill in the computer forms to open an account (username and password)
 4. get a stamp on the form for public transportation.
 5. OIB number – after you receive the Acceptance letter at the student office
- Exchange students may enrol at the faculty/academy that accepted them for exchange.

Students are advised to make the changes to the learning agreement in the first two to three (2-3) weeks after the enrolment.

ARRIVAL IN ZAGREB

Pick-up service may be available if arranged at least one month prior to your arrival to Zagreb. If you wish to sign up for the Buddy programme you may do so through the following page: <https://papaya.iter-idea.com/auth>. **Croatian students provide pick up from the bus station (NOT the airport), from 9am to 10pm and make sure that you arranged the pick up in advance.** You can [take the bus from the airport](#) to the Central Bus Station Zagreb.

ESTIMATED MONTHLY LIVING EXPENSES

Food	€150/month
Rented room and Utilities (water, electricity, heating, phone)	€350/month
Dormitory	€125/month
Transportation	€15/month
Miscellaneous	€150/month

*This is only a rough guide and students may actually spend more or less than these amounts.

VISA AND TEMPORARY STAY PERMIT

Please check the following pages:

<http://www.unizg.hr/homepage/international-exchange/exchange-students/before-coming-to-zagreb/>

<https://mvep.gov.hr/services-for-citizens/consular-information-22802/visas-22807/visa-requirements-overview-22879/22879>

HEALTH INSURANCE (regular information)

1. All **EU/EAA students** need to bring their European health insurance card to Croatia as it will be valid. The EHIC covers any necessary medical care or treatment which can't be postponed. For more information please see [here](#).
2. All **non-EU/EAA exchange students** are required to take out a travel medical insurance that is valid during the entire period spent in Croatia. The ensured cover must be at least 30.000 EUR and include repatriation for medical reasons, urgent medical care and/or emergency treatment in a hospital. Student will need to submit a proof of medical insurance upon arrival to Zagreb, Croatia when applying for the first temporary permit.
3. **Students coming from Bosnia and Hercegovina, Montenegro and Serbia** that have health insurance with their national health insurance provider in the home country may take out a proof of health insurance from the home country and exchange it for insurance policy from the Croatian national health insurance provider, so-called "bolesnički list". Upon arrival to Zagreb students will report to the Croatian Health Insurance Fund (Hrvatski zavod za zdravstveno osiguranje – HZZO) and submit a proof of health insurance from the home country insurance provider at the address: Branimirova 37, Odjel za međunarodnu suradnju / Department for international cooperation. The HZZO will issue a document that enables exchange students to use the health services within the Croatian health system. The document is issued without additional charges.

INTERNET ACCESS IN THE STUDENT HALLS OF RESIDENCE

Internet is available in each room free of charge. Students need to enroll in the faculty/academy of the University and open a computer account (part of the enrolment procedure). After you get your username and password, download the necessary installation software at <http://installer.eduroam.hr> and your room should have Internet access.

ESN

ESN Zagreb is a student organization which helps international students during their stay in Zagreb. They organize all kinds of different activities and programmes and the first one international students should know about is The Buddy Programme.

ESN BUDDY PROGRAMME

The **Buddy Programme** aims to connect international students with one of the local students and volunteers who will help them during they stay in Zagreb, be their tour guide or best friend during their stay.

If you wish to sign up for the Buddy Programme or attend ESN events, you can find everything on this [link](#). Registrations for the Buddy Programme does not start until mid August in winter semester or mid January in summer semester.

CONTACTS

Coordinator for exchange students

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